

ANDOVER U3A COMMITTEE MEETING MINUTES

13th August 2018 – 9.30am

Held at Foxcotte Tower, Foxcotte

1. Present: Pauline Eaton, Jean McLeod, Caroline Mills, Richard Selley, Chris Ward, Jan Ward, Eleanor Wright and Peter Villalard.

Apologies: David Rae

Before the meeting began the Committee unanimously co-opted Eleanor Wright on to the Committee.

2. Minutes of Previous Meetings: The Minutes of the meeting held on 21st May 2018 were agreed and signed by the Chair.

3. Matter arising: There were no matters arising.

4. Treasurer's Report: As at 6 Aug he had received subscriptions from 458 members with 269 claiming Gift Aid. This would give a return of £538 as against the £790 received last year.

5. Secretary's Report:

- a. No major notes from TAT other than an appeal to attend their AGM on 30th August.
- b. The policy documents were reviewed and would continue to be discussed at future meetings. Most were now complete and would be put on the web site in due course.

6. Membership Secretary's Report:

- a. The new Membership Secretary has now fully taken over from the previous incumbent.
- b. As at 13th August the membership stands at 468 with 59 as yet not renewed.
- c. Group Leaders will be asked to check that all their members have paid up. A suitable note will be sent to all group leaders.
- d. As from 2nd Jan 2019 members will be able to pay their subscription by direct bank transfer subject to the Treasurer's approval.

7. Website Report:

- a. The GDPR process appears to have gone smoothly with no complaints from members.
- b. Work continues on the new 'Beta' website. The committee agreed that the work done so far is a vast improvement on the current website.
- c. The Committee unanimously agreed that there would not be a 'Members Only' area on the website.
- d. A copy of the TAT Privacy Policy was handed to the Webmaster for review.

8. Newsletter Report:

- a. The next edition will be ready for issue at the 16th October monthly meeting. Copy required by 4th Sep to be at the printers by 2nd Oct.
- b. The next edition will include some comments on the previous monthly talks.
- c. A new production and mailing process will be investigated.
- d. A revised Group Leaders list will be included.

9. Groups Coordinator's Report: No gains or losses other than a couple of leaders changing and a German language group's slight name change.

10. Any Other Business:

- a. The issue of multi U3A membership was discussed. Interest groups which contain members from more than one U3A are within the rules, although, outside of people attending for a taster session, group leaders should check that everyone in the group is indeed a member of a U3A. Occasional visitors from other U3As will be accepted free of charge at monthly meetings subject to space being available.

- b. It was agreed that a WG would be established to review a number of issues within the Constitution. Areas to be examined are: punctuation, spelling, quorum at AGM, proxy votes, postal votes and e-mail voting. Tentative membership would be The Chair, The Vice-Chairman and any other volunteers. The work to be completed by March 2019 for presentation at the 21st May 2019 AGM.

- c. Two committee members confirmed their intention to run the Christmas Lunch on 11th December 2018. The referendum held in 2017 confirmed that members wished the lunch to continue in The Fairground Hall. They would review menus and the possibility of entertainment.

11. Date of next meeting: 22nd October 2018 at Foxcotte Tower commencing at 9.30am.

Signed: *Original Signed*

Dated: 22nd Oct 2018